

# Iowa Family Support Credential Quarterly Newsletter

July 2025



Iowa  
Family Support  
Credential

## **IFSC: Alternative for Non-evidence Home Visitation Based Programs**

Home visitation programs in Iowa that receive funding from Early Childhood Iowa (ECI) are required to use an evidence-based model or be credentialed or in the process of being credentialed through the Iowa Family Support Credential (IFSC). We are pleased to report the Iowa Family Support Credential will still be an alternative for programs that do not use an evidence-based model and receive funding from ECI. The IFSC staff is available and ready to help your program earn the Iowa Family Support Credential. Please reach out with any questions or to receive an application by contacting the IFSC staff at [IFSCprogram@iowa.org](mailto:IFSCprogram@iowa.org)



## **Iowa Family Support Credential Program Guide**

The Iowa Family Support Credential Program Guide has been updated. Please reach out to your IFSC Program Specialist or go to the IFSC website to obtain your copy.



## IFSC Annual Update Form

In July, programs will receive an annual update form. Please take a moment to update your program's information. The information on these forms is used to determine your program's IFSC Annual Fees.



## Upcoming Webinars

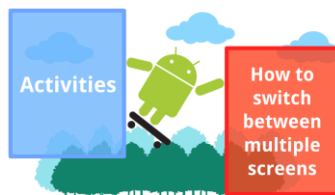
July: Summer break

August 21, 2025

September 18, 2025

October 23, 2025

\*Monthly IFSC Webinars are held on Thursday afternoons at 1:00. If there is a topic/standard you would like to see discussed, please contact your [IFSC Program Specialist](#) or the [IFSC Coordinator](#).



## Virtual Peer Review Policy

All peer reviews will be held virtually:

As a part of a virtual peer review process, entrance/exit meetings, observations (Parent education groups and home visits), and all required panel interviews will be completed virtually.

- Programs will be given a meeting link for all participants to use
- Sharing of devices is discouraged as it can lead to problems being able to hear everyone speak and problems with participants being able to hear peer reviewers
- Programs and participants should consider using quiet, low traffic space and may also want to consider using headphones with a microphone if interruptions are possible

The lead peer reviewer will work with the program to create the agenda. The agenda should be finalized six weeks prior to the beginning of the peer review. The lead peer reviewer will then send the agenda to the IFSC Coordinator to set the virtual platform link. The program will notify all necessary participants of their meeting dates, times, and links to join the meetings/interviews.



## TA Corner:

### Standard 27.01 (Case Records)

Case records comply with all legal requirements and contain information necessary to provide services including:

- a) Demographic and contact information; **(update case file as needed)**
- b) The reason for requesting or being referred for services; **(referral form, “needs” statement, risk factors)**
- c) Up to date assessments; **(assessments as defined in policy, refer to standard 3)**
- d) The service plan, including mutually developed goals and objectives; **(refer to standard 4)**
- e) Copies of all signed consent forms;
- f) Routine documentation of ongoing services provided directly or by referral;
- g) Documentation of routine supervisory review; **(this is unrelated to review between supervisor and trainee; refer to standard 4.03)**
- h) Discharge or aftercare plan; and **(closed files only; refer to standard 13)**
- i) A closing summary. **(Closed files only; refer to standard 13)**

Why is the standard not being met?

## Policy/Procedure:

Policy states that **all** case records will meet “documentation of routine supervisory review” on a quarterly basis

## Practice:

Evidence of routine supervisory was found in \_\_\_ out of \_\_\_ currently enrolled case files and \_\_\_ of \_\_\_ closed case files.

Inadequate documentation of ongoing services.

Closed files missing case closing paperwork/aftercare plan.

Documentation missing for requesting or being referred for services.

Gaps in services that cannot be accounted for in case notes.





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