



## Definitions for Iowa Family Support Credentialing

Reference	Word/Phrase and Definition
*Throughout standards	<i>Supervisor</i> = program decides who supervisor is if, for example, one supervisor hires/fires and another supervises day to day activities for program
1.02	<i>Timely manner</i> = program defines, be specific in policies on how program defines timely manner
2	<i>Screening</i> = to enroll in the program to determine program eligibility
2.01	<i>Timely initiation</i> = program defines, be specific in policies on how program defines timely initiation
2.01	<i>Prompt</i> = program defines, be specific in policies on how program defines prompt
2.01	<i>If desired</i> = family decides if they want to be placed on waiting list or be referred elsewhere
2.02 (NA)	<i>Accepts all clients</i> = universal access, literally <b>all</b> —no age, child, income, etc. requirements
3.01	<i>Special needs</i> = mental and physical disabilities to children and adults
3.04	<i>Updated periodically</i> = referring to pre-determined interval; update existing assessment(s) with any new information; follow protocol established by your agency for intervals; best practice would be to update assessment(s) as you become aware of new information and review thoroughly at least once a year
3.05	<i>Screen child development</i> = for developmental delay only
4	<i>Service plan</i> = refers to goal setting
4.01	<i>Appropriate timeframe</i> = defined by program but no farther out than 6 months
4.01	<i>Family members</i> = participant determines who to include
4.02	<i>Goals</i> = should be SMART-Specific, Measurable, Attainable, Realistic, and Timely (within an identified time frame)
4.02	<i>Regularly</i> = defined by the program, be specific on how program defines regularly
4.02	<i>Timeframes for achieving [goals]</i> = must be definite and measurable, not “on-going”



6.02	<i>Family members</i> = participants determine who family is
11.04	<i>Early intervention services</i> = this could be either the Early ACCESS program or the family's local school district, depending on the child's age
12	<i>Early intervention</i> = Early ACCESS
13.04	<i>Developed sufficiently</i> = program or agency defines
14	<i>Service population</i> = families the program currently serves
14.02 (NA)	<i>Early intervention</i> = Early ACCESS; if Standard 12 is NA, then 14.02 would also be NA
14.05	<i>Regular support and supervision</i> = program defines, best practice is at a minimum of monthly
15.01	<i>Demographics</i> = of the community; defined demographic program serves i.e. a program designed to serve children prenatal to age 3 and their families would report the ethnic and racial background of the population, number or percentage of English language learners, other languages spoken in the home, percent or number of families living at or below the poverty level, number of two-parent households, etc...
15.02	<i>Service population</i> = people/families the program currently serves
15.03	<i>Training</i> = specifically relating to the unique characteristics defined in 15.01
23.02	<i>Qualified and well-prepared</i> = defined by the agency, be specific in policies on how program defines
24.06	<i>Special populations</i> = include but are not limited to, those who are abused and neglected, those with a developmental disability, and those with mental health and substance use disorders
26.01	<i>Service provider contracts</i> = contracts the program is giving out, not the contract with local ECI Board or other funders