

Global Greens External Vendors International Market 2024 Agreement

Name: _____ Business Name: _____

Address: _____

Phone Number: _____ Email: _____

Sales Tax Number (if applicable): _____

Social Media Info (FB, Instagram): _____

Products Sold (check all that apply):

- Flowers Plants/Transplants Jewelry Crafts or clothing (handmade) Baked goods Specialty foods
- Prepared food-*license required* Produce Nonprofit Other: _____

Dates requested: _____

Product Details: _____

I agree to the following:

- I will obtain necessary licenses if I am selling prepared food or Potentially Hazardous Food. I will follow all health code requirements.
- I will only attend the markets that I have been scheduled for. I understand I must sign-up to attend the market date in advance with the market specialist and I will get a spot only if the market if space is available.
- Market starts at 9:00am – I will not start selling before 9:00am.
- Market ends at 12:30pm – I will stay for the whole market unless I get permission from staff.
- I will provide my own table and tent.
- I will not resell products - I can only sell what I or my family grows or makes.
- All produce or transplants I sell at Global Greens markets will be chemical free.
- I agree to pay \$10 for each market I attend; if I am not selling anything I understand my fee will be waived (non-profit booth).
- I will treat others with respect and kindness.
- I will post about my attendance at the market on my social media channels encouraging people to attend the market

Vendor Signature

Date

Global Greens International Market 2024 Policies

External vendors are vendors who are not part of the Global Greens incubator market farming program. Priority for external vendor applications goes to vendors with refugee status or immigrants.

By submitting an application, vendors acknowledge that they have received, understand and agree to follow all rules and regulations set forth by LSI Global Greens as stated in the 2024 Market Policies and External Vendors Farmers' Market Agreement.

Global Greens reserves the right to remove any vendor who fails to follow these policies and prohibit them from further attendance.

Dates: The Global Greens Farmers' Market (GG Market) is held every Saturday from May through October.

Time: Global Greens Farmers' Market is open from 9 a.m. to 12:30 p.m. Vendors can start setting up by 7:45 a.m. All cars should be moved out of market area and set-up completed by 8:30 a.m.

Product Guidelines: All products sold at the Global Greens Farmers' Market must be grown or produced by the vendor. Resale of other produce or products is not allowed. This will ensure the GG Market maintains high standards and diverse offerings. LSI reserves the right to limit the number of vendors selling in a given category.

Product Categories:

Flowers: Fresh and dried flowers

Plants/Transplants: Potted plants, transplants, seeds

Jewelry: Hand-made earrings, necklaces, bracelets or other jewelry. *Please attach photos to ensure quality.*

Crafts or clothing (handmade): Candles, soaps, art, handmade clothing or other handmade items. *Please attach photos of crafts to ensure quality of product offerings.*

Baked goods: Breads, pies, cookies, cakes. *Licenses may be required for certain items.*

Specialty foods: Jams, honey, salsa, etc. *Licenses may be required for certain items.*

Prepared food: Ready-to-eat items, cooked items, snack foods. *Licenses required.*

Produce: Chemical free produce grown by vendor. Only produce that substantially differs from Global Greens program vendors will be allowed as determined by market manager.

Merchant: Locally-owned businesses may sell items on select special event days.

Other: Agricultural items that do not fall into the above categories or non-profit and informational booths.

Available Spaces: On regular market days 10 external vendors and 2 nonprofit partners will be allowed. Space availability during regular market days and special events is subject to market manager discretion. For the 2024 season, Global Greens is only offering weekly space rental. Applications are based on a first-come first-serve basis.

Cost and Refunds: External vendors will be charged \$10 for each market attended. Fees are collected at the end of each market. Refunds will *only* be given to external vendors if the market is cancelled due to extreme weather events or other circumstances.

Supplies and Trash Removal: External vendors must provide their own tables, tents, chairs and other materials. Exceptions may be made for information/non-profit booths and under market manager discretion. All trash created by the vendor must be removed after market.

Sales Tax: It is the vendor's responsibility to know if they are required to collect and remit Iowa Sales Tax. LSI Global Greens does not accept responsibility for vendors who fail to meet this obligation. For questions, please call the Iowa Department of Revenue and Finance at 515-281-3114.

Health Inspection: All Global Greens farmers' market vendors are required to comply with the State of Iowa Public Health regulations governing the preparation, handling and presentation of food. Prepared food vendors are responsible for obtaining all necessary licenses and permits required by the State of Iowa. A permit fee will be imposed and is valid for all Iowa Farmers' Markets. Vendors are encouraged to contact the Iowa Department of Inspections and Appeals at 515-281-3638 with any questions or concerns regarding product regulations, licensing and fees.

Contacts:

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